Player Renewals

We have updated our web site to now allow better access and functionality on mobile devices. It is now easier to renew your player profile using your smart phone.

PLAYERS RETURNING TO PLAY ON THE SAME TEAM

Every player that is returning to play on the same team this season or a team that they have been previously registered with from the 2009 / 2010 season on, must go to their league profile, login to the player renewal form and renew his or her player profile. Here are the steps you need to follow:

1. Go to your League Profile
2. On a computer or tablet Click on 'Renewals' from the top navigation bar or on a smart phone use the drop down menu located upper left below westwood pub logo. Select renewals.
3. Click on 'Player Registration Renewal' from the drop down menu. If you are using a smart phone you will see the option “If you are on a mobile device, click here for our mobile player renewal form”.
4. Login to the renewal form using the User ID and Password you created when you registered or last renewed.
5. **You must select the team you are renewing with from the drop down list.**
6. Verify the details contained in the form. It is the players responsibility to maintain current contact information. Check that phone numbers and email addresses are correct and current
7. **Verify and confirm that you are returning for the season by checking off the box at the top of the form**
8. Submit and log out

This process takes about two minutes. If you have forgotten your UserID and password, use the password reminder form to recover these details. This form is available via the link on the login page. If you have changed your email address or cannot remember the email address you used to register last year, contact me at admin@recsms.com and I will look the information up for you.

If you are returning to the team you were registered with last year you must complete the player renewal. **DO NOT REGISTER AGAIN As A New Player**

Anyone who registers as a new player creates a duplicate record of their registration and this must be removed by the webmaster at a cost of $20.00 per incident. This fee will be passed on to the player.

PLAYERS WHO ARE RETURNING TO PLAY ON A DIFFERENT TEAM

If you are returning this season but will be playing for a different team, you must re-register as a player for that team. Your previous team profile will remain in the database as a deactivated player for archiving purposes. Contact your new team representative for the team password and use the Player Registration form found in the drop down menu under 'Registrations.'

If you are a team representative who is returning to play for the same team, you will also need to indicate in the form whether or not you will be returning as a team representative for the new season.

SUMMARY

- **DO NOT under any circumstances re-register if you are returning to play for the same team. RENEW your membership using the renewal forms**
- NEW PLAYERS and PLAYERS RETURNING TO PLAY FOR A DIFFERENT TEAM will register using their team password and the Registration forms
- Returning players who are playing for the same team may not play in the league until their renewal has been submitted correctly
- New players and returning players who are playing for a new team will not be permitted to play until their registration forms have been filled out in full and submitted
- **Confirmation:**
  You should wait a couple minutes then confirm you were successful by going to drop down menu (computer or tablet) or menu bar Smart phones and select Team then view team roster. Select your team and your name will appear on the roster if you have completed the renewal correctly.